

Administrative and financial Management

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Reference(s) : PC/JPG/
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 assistance form 16-17.doc

FINANCIAL ASSISTANCE REQUEST FORM

Please answer all questions. If a question does not concern you, please write 'nil'.

SCHOOL YEAR: 2016/2017

1st request

Renewal

-/- Information relating to family

✓ **Family situation :** Married Divorced De facto
 Single Widow Separated PACS

✓ **Household composition :**

	Father	Mother	Other
SURNAME			
First name			
Date of birth			
Location and birth country			

**(family looks after the children mentioned above).

<i>Dependent children** SURNAME</i>	<i>First name</i>	<i>date of birth</i>	<i>nationality</i>	<i>Place of residence</i>	<i>School</i>

Any child who is older than 5 years old should be mentioned on a separate sheet.

✓ **Dependent child with a disability** (Surname, first name, age and level of disability)

.....

✓ **Current accommodation**

Do you own the premises where you live: YES NO

Surface area: Number of rooms.....

Number of people who live in the premises:

✓ Professional Situation	Father	Mother	Other
Profession (if you are unemployed, please indicate since when)			
Employer			

If you are employed, do you have a certain relationship with your employer? (family, association,...).....

.....

✓ **Advantage in kind**

Advantages in kind that you may receive from your employer or your family, please provide an amount ...

Company car electricity

Company accommodation gas

Plane ticket water

Secondary residence..... telephone(s)

heating..... food.....

✓ Personal vehicles	Number	Model	Date purchased	Value when purchased
car				
motorbike				
boat				
other				

✓ **Assistance to schooling:**

Do you benefit from another schooling assistance for your children?:

.....

Provider (employer, host country...):

.....

✓ **Leisure / Trips**

Are the members of the family enrolled in any clubs (sports, ...). Which ones?

.....

During the last couple of years, how often have the different members of the family travelled, for reasons other than professional, out the country of residence (please specify destinations).....

.....

.....

✓ **Service staff**

Number:..... Position: Yearly cost:

SWORN STATEMENT REGARDING RESOURCES AND PROPERTY

1. Resources and annual expenses Year of reference 20 - - (in case of no income, please write zero)

ANNUAL RESOURCES	Father	Mother	Other
Gross incomes before any deduction, <small>(salary, retirement, compensation and any allowance...)</small>			
Alimony			
Property income from movable assets <small>(financial investments in shares...)</small>			
Property income (Rent...)			
Family assistance			
Total amount of all the advantages in kind <small>(free accommodation, plane tickets)</small>			
TOTAL			
ANNUAL EXPENSES			
Compulsory social security contributions <small>(health insurance, pension, CFE under condition)</small>			
Income tax			
Alimony Pension paid			
TOTAL			

2. Property income (if no property, please write zero)

Type	Number	Country-City	Acquisition date	Purchase value	Initial amount	Amount of the loans which have to paid off	Surface area
Main residence							
Secondary residence(s)							
Building(s)							
Apartment(s)							
Business(es)							
Agricultural land(s)							
Land(s) to build on							
TOTAL							

3. Property income from movable assets (if no income from movable assets, please write zero next to total)

Type: (shares, bonds, life insurance, other investment...)	Amount
TOTAL	

4. Assets in bank accounts (current account, savings account...)

Type of account	Bank	Asset amount

